

## **NORTH TEXAS PREMIER SOCCER ASSOCIATION BY-LAWS**

### **ARTICLE I**

The President of this Association will preside at all Association meetings. They will appoint all committees. They will cast the deciding vote in the event of a tie at Executive Board meetings or they may waive the right to do so. They may appoint delegates to any meeting of other associations. They will submit an annual report, in writing, to the Association's Annual Meeting and said report will become a part of the minutes of such meeting.

### **ARTICLE I (A)**

The Youth Commissioner will be an advisor to the Appeals & Disciplinary Committee pertaining to youth soccer issues and shall be a member of the Rules & Regulations Committee. They will interface with and advise the management group conducting play for the Youth Leagues. They will report the activities of this office, in writing, at the Annual Meeting of this Association.

### **ARTICLE II**

The Appeals & Disciplinary Chairman will be Chairman of the Appeals & Disciplinary Committee and will report all functions of this committee, in writing, at the Annual Meeting of this Association. Duties will include coordinating proper appeals, protests, and any disciplinary action warranted by the Appeals & Disciplinary Committee as described in the North Texas Premier Soccer Association Rules & Regulations.

### **ARTICLE III**

The Referee Chairman will act as Chairman of the Referee Committee and will be responsible for coordinating all referee affairs for this Association subject to the approval of the Executive Board. The Referee Chairman must be a currently registered USSF referee, grade 7 or higher. They will submit a report, in writing, at the Annual Meeting of this Association.

### **ARTICLE IV**

The Fields & Equipment Chairman will have responsibility for the acquisition of all equipment of this Association and for the acquisition of playing fields for use by the Association.

### **ARTICLE IV(A)**

The Tournament Chairman will have responsibility for the promotion of the welfare and well-being of this Association and will be responsible for conducting and/or coordinating the participation of this Association in any tournament which this Association sponsors or in which this Association is a participant. They will also be responsible for the procurement of sponsors for this Association.

### **ARTICLE V**

The Secretary/Registrar will record the minutes of all meetings, attend to all correspondence, and keep the records of the Association. They will maintain a list of member teams in good standing and their official delegates to the meetings of this Association, and a list of disciplinary actions taken against players, coaches, managers, referees, and member teams. They will be responsible for all registration and eligibility of players/teams and registration procedures for this association. They will send written notice of meetings to all teams.

### **ARTICLE VI**

The Treasurer will collect all dues, fees, and assessments, and have charge of all monies of this Association, and will keep a detailed account of receipts and expenditures thereof. They will submit a written financial statement at the Annual Meeting of this Association. They will pay all bills properly passed upon and approved by the Executive Board. They will have full charge of all property of this Association. They will be bonded. They will also serve as Chairman of the Budget and Finance Committee.

### **ARTICLE VII**

The Association Commissioner (League Commissioner) will be an advisor to the Appeals & Disciplinary Committee and Co-Chairman of the Rules & Regulations Committee. They will appoint and supervise all Division Commissioners. They will report the activities of this office, in writing, at the Annual Meeting of this Association. The Association Commissioner will be responsible for conducting regular and post-season play.

The Association Commissioner (League Commissioner) will succeed to the powers of President in their absence. In the event that the President cannot fulfill the term of office for which they are elected, the Association Commissioner will succeed to that office until a special meeting of the Executive Board to appoint a successor for the remainder of the term. This meeting must be called within 30 days of the vacancy.

### **ARTICLE VIII**

The North Texas Premier Soccer Association Referee Committee will appoint a representative who will serve as an advisor to the Appeals & Disciplinary Committee.

## **ARTICLE IX**

The Executive Board will transact all business of the Association and will have the power to enforce the Laws of the Game, Rules of the United States Soccer Federation, and the North Texas State Soccer Association, and the Constitution, By-Laws, and Rules & Regulations of this Association. Its meetings may be held at the discretion of the President at a time and location appointed by them. It will review and confirm or veto the findings of the Appeals & Disciplinary Committee.

Any Executive Board member that misses three (3) consecutive Board meetings or four (4) Board meetings within a six (6) month period will have their office declared vacant unless such absences are excused by the Executive Board. The office will then be filled in accordance with Article XII of the Association By-Laws.

## **ARTICLE X**

Any member of the Executive Board will be required to resign following a vote of no confidence in their ability to remain in office. Twenty percent (20%) of the Association members, simultaneously, may petition for such a vote. The petition must be submitted, in writing, to the Executive Board, which will in turn review the petition and forward copies of same to all members within ten (10) days of receipt of such petition.

The vote of no confidence must be passed by a three-fourths (3/4) majority of all Association members present and voting, after all Association members have been given ten (10) days written notice of such pending petition. A quorum must be present.

## **ARTICLE XI**

A member of the Executive Board can be an official of a team, club, league or association. No more than three (3) members of the Executive Board may be a member of the same club or team. In the event of any grievance involving said organization, they may not act in its behalf nor be entitled to vote on the grievance.

## **ARTICLE XII**

Vacancies on the Executive Board will be filled by appointment by the President and the person so appointed will serve in such capacity until the next Annual Meeting at which their office is scheduled for election. If, however, the President feels it is in the best interest of the Association, they may call a special election for the purpose of filling such vacancy and the person so elected will serve in such capacity until the next Annual Meeting at which their office is scheduled for election.

## **ARTICLE XIII**

A majority of the voting power will constitute a quorum at Association meetings and a majority of votes represented will decide all questions except those involving amendments to the Constitution or removal of officers (no confidence votes).

## **ARTICLE XIV**

The following Standing Committees will be appointed or elected, as the case may be, at the regular monthly meeting following the Annual Meeting each year. Vacancies on such committees will be filled by appointment or election of such vacancy. In the case of an emergency, the President will have the power to fill vacancies on any committee by appointment until such vacancy can be filled in accordance with normal procedures.

### **A. Executive Committees (All Standing Committees)**

#### **1. Appeals & Disciplinary Committee**

It will be composed of the Appeals & Disciplinary Chairman, the Association Division Commissioners, and two (2) members at large, nominated and elected by member teams. The Association Commissioner and the Referee Committee appointee will be advisors. The Chairman will call all meetings of this Committee and will always cast their vote last. The advisors will not have a vote. Any member voting at this level will not vote at the next higher level of appeal. The Chairman will notify the Secretary of this Association, in writing, of the rulings of this committee.

#### **2. Budget and Finance Committee**

It will be composed of the Treasurer as Chairman and two (2) members appointed by the Executive Board. It will submit a proposed budget for the upcoming year at the Annual Meeting each year. It will report, at the regular monthly meetings, the status of the budget. All plans for expenditure in excess of \$100.00 must be approved by the Executive Board. There will be a \$100.00 limit on spending commitments without prior approval of the Treasurer and President of this Association.

#### **3. Rules and Regulations Committee**

It will be composed of the Association Commissioner as Chairman, the Association Division Commissioners, and three (3) designated members approved by the member teams. It will provide guidelines concerning rules and regulations of association play.

#### **4. Referee Committee**

It will consist of five (5) members, at least one of whom must be a licensed referee. The Referee Chairman will be the head of this committee. It will adopt and present to the Executive Board, for approval, the regulations for referees providing service for this Association.

5. Publicity and Publications Committee

It will handle all matters pertaining to publicity in the media. It will publish a newsletter for members of this Association covering all areas of soccer news. It will be appointed by the President.

B. Service Committees

1. Auditing Committee

It will review the accounts and accounting of this Association and submit a written report at the Annual Meeting and at other times as directed by the President, who will appoint said committee.

2. Nominating Committee

It will present a slate of offices one month prior to the Annual Meeting. It will be appointed by the President.

**ARTICLE XV**

Procedure for filing appeals with the Appeals & Disciplinary Committee will be as follows:

A. All appeals to the Appeals & Disciplinary Committee must be submitted in writing and received within five (5) days of the decision to be appealed. All appeals will be accompanied by the appropriate fee (cash or cashier’s check):

Regular season games	\$ 25.00
All other matters, including post season and tournament games	\$ 50.00

If the appeal is upheld by the Committee, the fee will be returned. If it is denied, the fee will be forfeited to the treasury of this Association. In cases of appeals regarding individual suspensions, the Appeals & Disciplinary Committee may request or waive the appropriate fee.

B. This Committee, at its discretion, may, when requested in writing to do so, waive the time limit for filing appeals but in no case will an extension of more than ten (10) days be granted.

C. All appeals to this Committee must be made in writing to the Chairman of the Appeals & Disciplinary Committee who will then notify the Secretary and all members of the Committee. In cases of controversy, the postmark (postage meter not acceptable) will govern.

D. Upon receipt of appeal, properly submitted, the Chairman of this Committee will set a time and location for hearing and will advise all appropriate parties. Such hearing settings are solely the responsibility of the Committee.

E. Decisions of the Appeals & Disciplinary Committee may be appealed to the Executive Board of this Association. Procedure for filing appeals with the Executive Board will be exactly the same as filing appeals with the Appeals & Disciplinary Committee except all material will be submitted to the Secretary of the Association, who will notify all concerned parties of the receipt of the appeal and the time and location for hearing as set by the President.

F. Decisions of the Executive Board may be appealed to the North Texas State Soccer Association in accordance with procedures set forth by said Association. In no event will any person or persons or organization under jurisdiction of this Association resort to the Courts until ALL appeal procedures have been exhausted.

**ARTICLE XVI**

Amendments to the By-Laws and Rules & Regulations may be made at any meeting of this Association by majority vote of its members present and voting, provided all members have been given fourteen (14) days written notice of the meeting, including a written copy of the proposed changes.